


GENERAL GUIDELINES FOR RECIPROCAL CABIN SEAT AGREEMENTS

Airline	Eligibility	Procedure	Boarding priority	Identification	Dress Code/ Conduct	Baggage	Alcohol	Embargoes	Destinations
	<ul style="list-style-type: none"> ▪ Active flight attendants ▪ Ineligible if on LOA status ▪ Accommodations are on a first-come first-serve basis ▪ Spouse, domestic partner, children, lap children and pets are not eligible to travel under this agreement. ▪ UA FAs are not eligible to sit on a Virgin America jumpseat 	<ul style="list-style-type: none"> ▪ UA flight attendants must check-in at a Virgin America gate at least: 30 minutes prior to scheduled departure and introduce yourself as a cabin reciprocal seat rider. ▪ After all revenue customers are processed, stand-by begins ▪ Wait for the gate agent to call your name and issue a boarding pass ▪ UA FA may be subject to secondary screening procedures <p>** Please do not call the Virgin America reservations center</p>	<ul style="list-style-type: none"> ▪ Based on check-in time after all revenue customers and Virgin America non-revenue 	<ul style="list-style-type: none"> ▪ FA must produce proper identification upon check-in for flight. You must present a valid company ID displaying the word "CREW" and must include an expiration date. ▪ Additional government issued photo ID may be required ▪ While in a customer seat, display of your ID is not required 	<ul style="list-style-type: none"> ▪ UA flight attendants must be dressed in full uniform or non-revenue dress code standards of conservative business casual dress and grooming. ▪ Conduct while onboard must reflect a professional business-like attitude and comply with all standard passenger regulations. 	<ul style="list-style-type: none"> ▪ No checked baggage ▪ Must comply with all approved Virgin America carry-on baggage policies ▪ If luggage does not fit in available carry-on space on the aircraft, luggage may be checked at the gate. 	<ul style="list-style-type: none"> ▪ UA flight attendants may not consume alcoholic beverages onboard when utilizing the reciprocal cabin seat agreement 	<ul style="list-style-type: none"> ▪ Virgin America reserves the right to impose an embargo prohibiting travel on certain dates or routings at any time. 	<ul style="list-style-type: none"> ▪ Domestic flights within the 50 United States