

A Flight Attendant user guide to

Vacation Bidding

2027

Learn how to make your vacation
elections, submit your vacation bids,
fly through, trade your vacation days
and more!



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Flight Attendant Vacation Timeline

What to do, where to go and when

Vacation Timeline	Open Date & Time	Close Date & Time	Posting Date
Open Election Period	September 25 - 0800 (HDT)	October 10 - 0800 (HDT)	
What to do 1. View your vacation accrual letter 2. Participate in the Vacation Buy Back Program 3. Defer Vacation Days to 401(K) Plan 4. Take 7 Days Non-Paid Flex Vacation 5. Take 7 Days Paid Flex Vacation deducted from earnings at 1:54 per Month	Where to go CCS > Vacation > MyVacation > click on link for Vacation Election to view your vacation accrual letter and then click on Proceed to Vacation Election to make your selections. IMPORTANT: Click on SUBMIT to submit your elections.		
1st Round of Bidding	October 18 - 0800 (HDT)	October 26 - 0800 (HDT)	October 28 - 0800 (HDT)
What to do 1. Select vacation period/s and bid in the first round	Where to go CCS > Vacation > Annual Vacation Bid > Round 1		
2nd Round of Bidding	November 3 - 0800 (HDT)	November 11 - 0800 (HDT)	November 13 - 0800 (HDT)
What to do 1. Select vacation period/s and bid in the second round	Where to go CCS > Vacation > Annual Vacation Bid > Round 2		
Vacation Allocations Published			November 18 - 0800 (HDT)
What to do 1. View vacation allocations	Where to go CCS > Vacation > MyVacation > click on link to View Vacation Open Time		
Trades by Seniority	November 18 - 1000 (HDT)	November 25 - 0800 (HDT)	
What to do 1. If you wish to, participate in Open Time Trading by Seniority	Where to go CCS > Vacation > MyVacation > click on link to Open Time Trade by Seniority		
FA to FA Trades and Fly Through Window	November 25 - 1900 (CST)		
What to do 2. If you wish to, make an FA to FA Trade or Fly Through your vacation	Where to go CCS > Vacation > MyVacation > click on the link for FA trade or click on your scheduled vacation to fly through your vacation	Deadline for FA to FA trade is 2359 HDT on the 15 th calendar day of the month before the earliest month involved in the trade. See page 19.	Deadline to fly through your vacation is 1000 HDT on the 5 th calendar day of the month before your scheduled vacation. See page 20.
Final Vacation Allocations			November 28 - 0800(HDT)
What to do 1. View vacation allocations	Where to go CCS > Vacation > MyVacation > click on link to View Vacation Open Time		
Instant Trading Opens	November 29 - 0800 (HDT)	Deadline for an open time trade is 30 days before the beginning of the earliest month involved in the trade.	
What to do 1. Participate in Open Time Trade	Where to go CCS > Vacation > MyVacation > click View Vacation Open Time		

Vacation Team Contact Information



Phone Number (U.S.): **1-800-FLT-LINE (option 1, 9 and 1)**

(LHR): **0800-89-6516**

Email: FAVacationTeam@united.com

Beginning on **September 22, 2026, through December 15, 2026**, the Vacation Team will be available Monday – Friday from 0800-1600 Central Time. The Vacation Team will not be available on November 26 - 27.



Introduction to the Vacation Process

Listed below, by month, are the number of days in and the new start and end dates for each Flight Attendant Schedule month for 2027.

Month	Days	Dates	Month	Days	Dates
January	31	12/30/26 – 01/29/27	July	30	06/30/27 – 07/29/27
February	31	01/30/27 - 03/01/27	August	30	07/30/27 - 08/28/27
March	30	03/02/27 - 03/31/27	September	31	08/29/27 - 09/28/27
April	30	04/01/27 – 04/30/27	October	31	09/29/27 - 10/29/27
May	30	05/01/27 - 05/30/27	November	31	10/30/27 - 11/29/27
June	30	05/31/27 - 06/29/27	December	30	11/30/27 - 12/29/27

Vacation Accrual Letters

In CCS, go to **Vacation > myVacation**, from here select **“To view Optional Election, click here”**.

The following information will be displayed:

- Your vacation accrual seniority date as of August 29, 2026
- Your 2027 base vacation accrual determined by your vacation accrual seniority date
- Your paid activity, by each quarter in the 2025-2026 Vacation Accrual Year to be used in determining your vacation accrual for the 2027 Vacation year
- Your 2027 vacation accrual days and hours
- Newly employed Flight Attendants shall accrue one day of vacation for each full month of continuous employment with the company during the remainder of the accrual year after initial employment

Vacation Accrual & Reduction

Except for new hires, a Flight Attendant's vacation accrual is based on completed years of service with the Company. Vacation accrual may be reduced based on:

- Paid activity within the vacation accrual year, and
- Leaves of absences taken during the accrual year

Please remember that you accrue or earn your vacation days during the 2025-2026 accrual year and use them in 2027.

Base Vacation Accrual

Completed Years of Service	Base Vacation Accrual
1-4	12 days
5-9	19 days
10-16	26 days
17-24	33 days
25+	40 days

- A Flight Attendant will receive full vacation accrual (**100%**) if they have one hundred-twenty (120) hours or more of paid activity for the designated quarter during the 2025-2026 Vacation Accrual year as listed below.
- A Flight Attendant will receive fifty percent (**50%**) of vacation accrual if they have fewer than one hundred twenty (120) hours but at least sixty (60) hours of paid activity for the designated quarter during the 2025-2026 Vacation Accrual year as listed below.
- A Flight Attendant will accrue no vacation if they have fewer than sixty (60) hours of paid activity for the designated quarter during the 2025-2026 Vacation Accrual year as listed below.
- Newly employed Flight Attendants shall accrue one day of vacation for each full month of continuous employment during the remainder of the Vacation Accrual year after the date of their initial employment. If employed prior to the 15th of the calendar month, vacation credit shall be given for the full month.

2025-2026 Vacation Accrual Quarters for the 2027 Vacation Year

1st	2nd	3rd	4th
08/29/25 - 11/29/25	11/30/25 – 03/01/26	03/02/26 - 05/30/26	05/31/26 – 08/28/26

Did you take a leave of absence during the accrual year?

Vacation Reduction

Flight Attendants on a leave or leaves of absence (except occupational leave of absence) or on a disciplinary suspension, will have their vacation accrual reduced by one-twelfth (1/12th) for each thirty (30) days or major portion on a prorated basis.

Day-At-A-Time (DAT)

Flight Attendants who have taken Day at a Time Vacation (DAT) during the period from August 29, 2025, to August 28, 2026, will have their 2027 vacation accrual reduced on a day for day basis.

Flight Attendants may take (borrow) up to ten (10) vacation days from next year's allotment. DAT taken during the accrual period of **August 29, 2025, to August 28, 2026**, will reduce the 2027 Vacation accrual on a day-for-day basis. Instructions on how to request DAT can be found in Chapter 15 of the [Trip Trades & Adjustments Guide](#). **The following chart illustrates accrual based on Paid Activity:**

Years of Complete Service	Annual Base Vacation Accrual	Accrual per Quarter (<60 hours of paid activity)	Accrual per Quarter (60 – 119:59 hrs. of paid activity) – 50%	Accrual per Quarter (120 hrs. or more of paid activity) - 100%
1-4	12 DAYS	0	1D 12H	3 DAYS
5-9	19 DAYS	0	2D 9H	4D 18H
10-16	26 DAYS	0	3D 6H	6D 12H
17-24	33 DAYS	0	4D 3H	8D 6H
25+	40 DAYS	0	5 DAYS	10 DAYS

Let's look at some examples:

Example #1 - Flight Attendant did not receive full accrual based on paid activity.

The full accrual for a Flight Attendant with 30 completed years of service is 40 days. If the Flight Attendant has 120 hours or more of paid activity in each quarter, the accrual per quarter is: 10 days.

- Quarter 1 paid activity: 240 hours 100% quarterly accrual: (10 days)
- Quarter 2 paid activity: 270 hours 100% quarterly accrual: (10 days)
- Quarter 3 paid activity: 160 hours 100% quarterly accrual: (10 days)
- Quarter 4 paid activity: 115 hours 50% quarterly accrual: (5 days)

The vacation accrual based on paid activity for the year is **35** days.

Example #2 – Flight Attendant did not receive full accrual based on leaves.

For Flight Attendants whose accrual is reduced for both paid activity and leaves of absence, the greater of the two reductions will apply. In this example each month of vacation accrual is worth 3.33 days (40 days/12 mos).

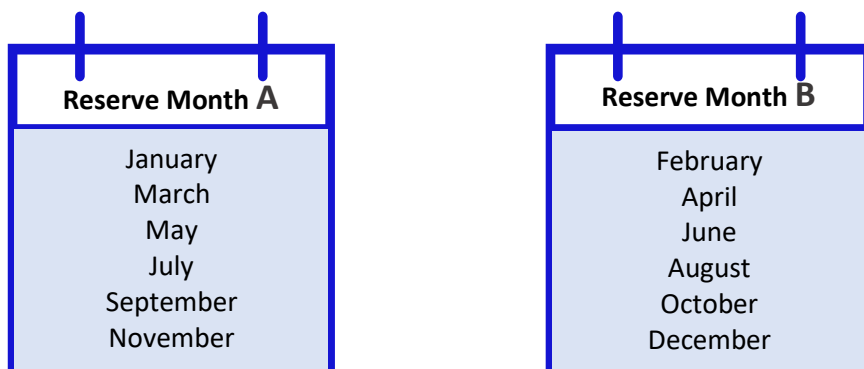
The Flight Attendant had less than 120 hours of paid activity in quarter 4, and in addition was on a non-occupational leave of absence for 30 days during the third quarter and 60 days in the fourth quarter (total 90 days) of the vacation accrual year. The vacation accrual is reduced by 1/12 for each 30-day period or major portion thereof. That represents a reduction of a total of 3/12 or 1/4 of the full 40-day accrual = 10 days.

- Quarter 1 paid activity: 240 hours **100%** quarterly accrual: (**10** days)
- Quarter 2 paid activity: 270 hours **100%** quarterly accrual: (**10** days)
- Quarter 3 paid activity: 160 hours **100%** quarterly accrual: (10 – 3.33 (1 month LOA) = **6.67** days)
- Quarter 4 paid activity: 115 hours **50%** quarterly accrual: (10 – 6.67 (2 months LOA) = **3.33** days)

The vacation accrual based on reduction for leave(s) of absence is **30** days

Reserve Letter

The 'A' letter designator Reserve month are the odd months, and 'B' letter designator are the even months.



A/B Rotation

A/B Rotation is applicable for Flight Attendants based in Honolulu and London. The 2027 reserve Letter Lists will be made available in your base and on Flying Together in September. These Reserve Letter lists are effective February 2027 through January 2028 and can be found by visiting Flying Together > My Work > Crew Planning, Scheduling and Administration > Crew Planning > Vacation.

Those Flight Attendants having their 5th anniversary as a Flight Attendant in 2027 will not have their 'R' status changed to an 'A' or 'B' until the month of their anniversary to become effective for bidding the following month.

Flight Attendants based in the International Purser sub-bases at LHR and HNL will be able to view current year and next year's A/B Letter on the Vacation Bidding screen.

Trading A/B Rotation Letter Designator

Flight Attendants in an International Purser sub-base may only request an A/B Reserve Rotation letter designator trade with another Flight Attendant in that same International Purser sub-base.

To submit a trade, log into CCS then select **Scheduling > A/B Rotation Trade Request**. From the A/B Rotation Trade Request window, select the year in which you want to trade then click on New Request. Then fill in the requested information including the desired effective date for the bid month/year and employee ID number of the Flight Attendant with whom you wish to trade.

Vacation Elections

The Vacation Election period opens by 0800 Home Domicile Time (HDT) on September 25, 2026, and closes at 0800 HDT on October 10, 2026, to provide the full fifteen (15) day period to make elections.

If you choose to participate in the optional Vacation Election process, select the **"Proceed to Vacation Election"** button located in the bottom right corner of the accrual letter page. You may also choose not to make any selections in the Vacation Election process and skip this step.

The vacation election screen will appear, and you will be able to make the following selections:

1. Sell vacation back to the company by selecting the Vacation Buy Back option. Partially accrued vacation days are not eligible.
2. Defer vacation days to your 401(k) or UK Stakeholder Plan
3. Take Flex Vacation Days (paid or unpaid)

Vacation Buy Back

The Company offers a vacation buy back option, which allows a Flight Attendant to take pay in lieu of accrued vacation. Flight Attendants who elect to participate must opt to "sell" at least six (6) full days of accrued vacation; partial days are not eligible. Those participating in the Buy Back program may **not** participate in the Flex program.

Annual Vacation Buy Back: Vacation days are "sold" back at a rate of **three hours and fifteen minutes (3:15 or 3.25)** of pay per day plus an incentive payment, which shall be determined and announced prior to the annual vacation bid. The rate of pay for Vacation buy back is based on your individual rate of pay as of 12/31/2026. International Purser and Purser pay overrides are not included in your hourly rate of pay and are not applicable to Vacation Buy Back payments.

Monthly Vacation Buy Back: The Company may offer vacation buy back on a month-to-month or base-by-base basis. Vacation days are sold back at a rate of **three hours and fifteen minutes (3:15) per day**, and additionally the Company will determine whether to offer an incentive payment for month-to-month or base-by-base vacation buy back. Vacation buy back will be awarded in base seniority order.

Deferred 401(k) Contribution

Flight Attendants may elect to contribute a minimum of seven (7) days and a maximum of fourteen (14) days of paid vacation accrued for use in 2027 into their 401(k) Savings Plan account or UK Stakeholder Group Plan.

Flex Vacation Program

Flight Attendants may elect to take an additional seven days of Flex vacation during the election period between 0800 HDT on September 25 to 0800 HDT on October 10. Flight Attendants taking Flex vacation will either take the additional seven days as unpaid vacation or elect to have one hour and fifty-four minutes (1:54) pay deducted from their earnings each month to pay for the Flex vacation week.

- Flight Attendants who opt for **paid** Flex vacation will have the **last seven days** of their last scheduled vacation period of the vacation year designated as Flex.
- Flight Attendants who opt for **unpaid** Flex vacation will have the **first seven days** of their first scheduled vacation period of the vacation year designated as Flex.

Note: If participating in vacation trading, unpaid and paid flex will remain the first/last seven days of the newly scheduled vacation.

Once you have finished making your choices, select **'Submit'**. A confirmation page will be displayed detailing your 2026 elections. It is recommended that you keep a copy of this confirmation page for your records.

You can return to the vacation election page at any time while the vacation election period is open and change/update your selections. You must submit any changes made. Once the election period is closed, changes can no longer be submitted, and the last page submitted will determine your elections.

Annual Vacation Bid Process

Vacation Bid Options and Rules

2027 Vacation bidding is conducted in two (2) rounds:



First Round:

- Bids Open by October 18, 2026
- Bids Close on October 26, 2026 (0800 HDT)
- Awards Posted by October 28, 2026

During the first round of bidding, a Flight Attendant may not bid more than 50% of the accrued vacation days, unless they have eleven (11) or fewer days of accrued vacation. When a Flight Attendant has accrued an odd number of vacation days, the odd day may be added to the 50% maximum for the first round.

For example, a Flight Attendant with nineteen (19) days of vacation may bid a maximum of ten (10) days in the first round.



Second Round:

- Bids Open by November 3, 2026
- Bids Close on November 11, 2026 (0800 HDT)
- Awards Posted by November 13, 2026

Additional vacation rules include the following:

- Flight Attendants may choose to buddy bid vacation periods with another Flight Attendant
- Flight Attendants may opt to split their vacation accrual into periods of no less than six (6) days each
- A Flight Attendant may have a maximum of five (5) vacation periods
- A Flight Attendant who has eleven (11) or fewer days of accrued vacation shall bid the entire accrual in a single block

Note: A partial day of vacation accrual will be rounded up to a full day for vacation bidding and scheduling, but it is paid as a partial day. A partial day is always the last day of the vacation period on which it is awarded.

Vacation Bidding Options

When bidding, Flight Attendants have options such as buddy bidding, crossing bid months, date slides and accepting fewer days. This provides Flight Attendants with more bidding alternatives and improves their chances of being awarded the vacation period they want.

When bidding, Flight Attendants will preference:

- Buddy Bidding
- The number of days in each vacation period
- The vacation period in which they want their partial day to be awarded
- The option to "slide" the vacation start dates up to three (3) days in either direction to help ensure they are awarded the maximum number of days utilizing their initial bids
- The option to indicate whether they are willing to accept the vacation period with fewer days
- Flight Attendants may enter up to 365 choices of start dates for each vacation period

Buddy Bidding

Flight Attendants can specify another Flight Attendant as a buddy bidder. Flight Attendants can choose to buddy bid in either Round #1 or Round #2 or in both Rounds. Flight Attendants can opt to have different buddies in Round #1 and Round #2. When a Flight Attendant opts to buddy bid in a Round, the buddy bids are applicable for all vacation periods in that Round. Buddy bids are awarded based on the junior Flight Attendant's seniority.

To submit a successful buddy bid, both Flight Attendants must place identical bids on file. Identical bids are defined as follows:

- Both Flight Attendants will enter the Employee ID of the Flight Attendant they wish to buddy bid with
- Both Flight Attendants must bid for the same number of days within a Round
- Both Flight Attendants must bid for the same number of vacation periods within a Round
- The number of days in each vacation period for both Flight Attendants must match (Partial days are considered full days for bidding and awarding purposes)
- Reduce day option must match
- Date slide day option must match
- Vacation start dates must match

If buddy bids are insufficient, the buddies will be separated and assigned from December backward through January at the Junior Flight Attendant's seniority, with the Senior Flight Attendant being awarded first. This may or may not result in vacation periods being the same as your buddy.

Date Slide

Flight Attendants have the option to 'slide' the vacation start dates up to three (3) days in either direction, if their initial start date is not available.

The vacation awarded is determined by the ability of the award logic to slide the vacation in the following sequence: the original bid, +1, -1; +2, -2; +3, -3 days. If the bid overlaps into another month, the system will only process the slide that is valid. It will avoid the slide that would leave less than four (4) days in one month on a 14-, 15-, or 16-day vacation bid or less than seven (7) days on a bid of 17 days or more. After the slide, the vacation should meet the cross-bid month rules.

If none of the slide options can be awarded using the first bid choice, this process will be applied to the next bid choice and will continue until a bid can be awarded or until all bids in that period are exhausted.

NOTE: By selecting this option during bidding, Flight Attendants are allowing the system to perform a date slide to receive vacation days that are close to their initial desired dates. This is separate from sliding vacation periods that have already been awarded. See section on Vacation Slides beginning on [page 22](#).

Reduce Vacation

When bidding specific vacation periods, Flight Attendants have the option of accepting "fewer days" than they bid for under the following circumstances:

- Must have accrued 13 or more full vacation days
- Vacation will be based on the ability to award the longest stretch of available days within each bid choice according to the bidding rules
- The Vacation will be reduced one day at a time up to the number of days specified
- The bid may be reduced to a minimum of six (6) days anywhere within the original bid
- If at least 6 days of the first choice cannot be awarded, this process will be applied to the second bid choice and, if not awarded, will be continued throughout all bid choices
- When a Flight Attendant chooses to reduce days in Round #1, any un-awarded vacation days are rolled over to Round #2
- When a Flight Attendant chooses to reduce days in Round #2, the reduced days are added to the last vacation period
- In Round #2, the last vacation period cannot be reduced

Combination (Date Slide & Reduce Days)

The award process will evaluate all options (Date Slide & Reduce Days) for the first bid choice prior to moving on to the next vacation bid.

Example: A Flight Attendant bidding 14 days chooses both the Date Slide and Reduced Days options; the program will first try to slide the initial 14 days. If unable to award the 14 days, the program will reduce the bid to 13 days and apply the slide once again. The program will continue to reduce and slide until an award can be made or the maximum reduction and slide is reached. It will then move to the next bid.

Crossing Bid Months

A Flight Attendant may bid for a vacation period overlapping two bid months if the following rules are met. However, a Flight Attendant may not bid for a vacation period overlapping two Scheduled Vacation Years. Flight Attendants may not bid a vacation period that overlaps from December 2026 into January 2027. The minimum bid to cross from one month to the next is 14 full days.

1. To cross months using **14, 15, or 16 days**, the following rules must be met:
 - Must have a **minimum** of four (4) full days in both months
 - Partial days cannot be counted as full days
2. To cross months using **17 or more days**, the following rules must be met:
 - Must have a **minimum** of seven (7) full days in both months
 - Partial days cannot be counted as full days

No Bidders

Round #1

When a Flight Attendant does not submit a vacation bid in the first round of bidding, they shall not be assigned a vacation and shall have all the accrued vacation days to bid in the second round.

Round #2

If a Flight Attendant does not submit a vacation bid in the second round of bidding, they shall be automatically assigned a vacation after the second round has been awarded. The assigned vacation will be made in seniority order from December backwards through January. The largest block of days shall be assigned first.

Insufficient Bids

When a Flight Attendant vacation bid is insufficient, they shall automatically be assigned a vacation after that round is awarded, in seniority order from December backwards through January. The assignment shall be based on the number of days in the flight attendant's bid, and the largest block of days shall be assigned first.

Bidding and Awards

A Step-By-Step Guide to Vacation Bidding is available on Flying Together > My Work > Crew Planning, Scheduling and Administration > Crew Resource Planning > Vacation Bidding, and in the Content of your Link device. In addition, you can access video resources and supplemental guides in this section of Flying Together.

Vacation Allocations

Prior to the opening of each Round of vacation bidding, the Vacation Allocation Open Day calendar will be available. The “**myVacation**” page will have the link to view Vacation Allocation Open Days calendar. When you select “**Click Here**”, the Vacation Allocation Open Days calendar will be displayed for the current round of bidding and will **always** default to your **current** base. Holidays specific to your base will be highlighted in green. The calendar shows the date, and the number of available vacation allotments for each date.

Flight Attendants can expand each month on the calendar to view the open days. Flight Attendants now can enter vacation start dates using the Vacation Allocation Open Days calendar by clicking a specific start date on the calendar. The system automatically enters that date in the MMDD format in the selected vacation period. Flight Attendants also have the ability to enter vacation start dates manually using the MMDD format (2-digit month and 2-digit date – for example, 0323 for March 23; 1015 for October 15, etc.).

Entering Vacation Bids

In CCS select **Vacation > Annual Vacation Bid**. The Vacation Bidding Summary page will be displayed. To enter your vacation bids, click “**Enter Bids**”, once the Vacation Bidding screen displays, the following options are available for each vacation period.

- Choose to Buddy Bid with another Flight Attendant
- Enter the number of days you wish to bid
- Bid partial day (only if you have accrued a partial day; for example, if your total accrual is 14 days and 8 hours, the 8 hours is considered a partial day. A partial day will always be the last day of the vacation period in which it is selected.
- Date Slide: Provides options to ‘slide’ the vacation start dates up to three days in either direction (during the award process).
- Reduce Vacation: Option of accepting ‘fewer days’ than what was originally bid
- Enter the **start** dates on which you wish the vacation periods to begin. For example, if you wish your vacation to start on July 10, you will enter 0710. The award process will evaluate them in the order they are listed.

Insertion and Deletion of Vacation Start Dates

The Vacation Bidding screen supports the addition or deletion of rows to enter vacation start dates in any given position. It also provides the flexibility to easily rearrange the existing choices or insert new choices instead of manually moving the choices up or down.

To **insert** a row at any given position, click the “+” icon next to the vacation start date entry box. For example, if you wanted to add an entry in the third (3) bid choice, click the “+” icon next to the third (3) bid choice and a new row will be inserted.

To **delete** a row at any given position, click the trash can icon behind the vacation start date entry box you wish to delete. For example, if you wanted to delete the entry for the third (3) bid choice, click the trash can icon behind the third (3) bid choice and that row will be deleted.

Expanding and Collapsing Vacation Periods

The Vacation Bidding screen provides a Flight Attendant with the ability to expand and collapse vacation periods at any given time. The header of the vacation period which is being worked on is highlighted. To expand and/or collapse a vacation period, click the "<<" and/or ">>" icons on the vacation periods icon. **Only the number of vacation periods available for bidding in that Round will display.

If entering bids for multiple vacation periods, repeat above steps for each vacation period. After entering your vacation bids, you **MUST** select "**Save & Submit**" for your bids to be accepted. If entering multiple bid choices, it is recommended you frequently click "**Save & Submit**" to save your bids. Once you have submitted your bids, the bid screen will display the date and time your bids were submitted. In addition to the option of printing vacation bids, Flight Attendants will have the ability to email the submitted bids to themselves by selecting the print/email icon located on the Vacation Bidding page.

Changing and/or Deleting Vacation Bids (once submitted)

Flight Attendants can modify their vacation bids only when the vacation bidding periods are open. From the home page select **Vacation > Annual Vacation Bid**, the vacation bidding summary screen will display. To change previously submitted choices, click "**Edit**". This will display previously submitted bids. Here you can edit, delete and/or add bid choices. Remember to select "**Save & Submit**" when you are finished. To delete submitted bids click the delete button.

The vacation bid summary page can be used to request, modify, or delete vacation bids while that Round of bidding is open. Additionally, the vacation bid summary page will display an overview of bids submitted and awarded for each Round. It is recommended that you print and/or email your final Vacation Bidding Summary page.

Viewing Vacation Awards

Flight Attendants may view vacation awards from the Vacation Bidding Summary page by selecting "**Click Here**" to review Round 1 Vacation Bid Award. After Round 2 vacation awards have been completed, the "**myVacation**" page will provide Flight Attendants with an overview of their awarded vacation for each Round/Rounds.

After each award, the vacation period can have one of the following statuses:

Status	Description
Buddy	If a Flight Attendant has submitted a buddy bid, the Buddy Name and employee number will be displayed with the award details for that Round.
Awarded	The vacation period is awarded
Assigned	Occurs when a Flight Attendant does not enter enough bid choices based on their vacation bid seniority OR if a Flight Attendant does not enter a bid, vacation period(s) will be assigned in round 2

Listed below are the possible options for the choice order status.

Status	Description
1. Awarded	The vacation is awarded
2. Unevaluated	If there are multiple choices for the vacation start date in a vacation period and one of the choices is awarded, the remaining choices will be unevaluated.
3. No Base Availability	There are no open days in the vacation allocation for the bid choice requested
4. Overlap	The Flight Attendant is already awarded a vacation and bids for overlapping days in a different vacation period
5. Unable to Award Cross Bid Month	Choice was not awarded because of Slide/Reduce resulting in a cross-bid month error
6. Unable to Award Cross Vacation Year	Choice was not awarded because of Slide/Reduce resulting in a cross-vacation year

Vacation Modifications

Flight Attendants can modify awarded vacation periods using the following options:

- Open Time Trades by Seniority
- Instant Trades with Open Time
- Flight Attendant to Flight Attendant Trades
- Fly Through (Non-Operational & Operational)
- Vacation Slides (Operational)

In CCS, select > **Vacation** > **myVacation**. Flight Attendants can view awarded vacation periods and Open Time Vacation Allocations. The following four vacation modification options are available on the **myVacation** page.

- Open Time Trades by Seniority
- Instant Trades with Open Time
- Flight Attendant to Flight Attendant Trades
- Fly Through (Non-Operational)

Open Vacation Time Allocations

From **myVacation** select “**To view Vacation Open Time Click Here**”. This will display the Published Vacation Open Time for your Base. To view open time for a particular bid period, select the bid month from the bid period drop down and click filter.

Creating an Open Time Trade by Seniority Request

Open Time Trades by Seniority: After the annual vacation award, all remaining vacation days will be published. The Open Time Trades by Seniority window will open on November 18 at 1000 HDT and will close on November 25 at 0800 HDT

To submit a trade request, from the **myVacation** page in the “**Scheduled Vacation**” section, select the drop-down arrow to expand the period that you want to trade. Select “**OT Trade by Sen**” to display the “**Open Time Trade by Seniority**” page. The “**OT Trade by Sen**” option is only visible while the trading window for Open Time by Seniority is open.

The “**Open Time Trade by Seniority**” page will allow you to make your selections. The chart on the following page explains the fields in the “**To Trade Away**” section. After entering your options, select “**Save Request**” to continue working on the request and submit at a later time. The message “Request Saved Successfully” will display at the top of the page to confirm that your choices were saved. Once you are

ready to submit the request, select “Submit Request”. **Remember, just selecting “Save Request” does not submit your trade request.**

Understanding Open Time Trade by Seniority Page

Field Name	Description
Beginning	The start date of the vacation that you want to trade away.
Number of Days to Trade	The number of days to be traded away.
Slide	The option to indicate that requested vacation start date may be moved up to three (3) days in either direction in the event the requested days are not available in the Open Time Allocation.
Request Priority	The priority order in which trades should be considered by the system when submitting multiple requests. Note: If more than one trade request is submitted with the same request priority, then the last submitted request will be considered by awarding process as having a higher priority. For example, FA submits 2 OT trade by Sen requests with the same priority 1. The first request was submitted at 10.00 AM and the second one was submitted at 3.00 PM the same day. Awarding process will consider the second request as priority 1 as it was submitted after the first request.
Preference Order	The order in which choices for requested vacation should be considered.
Requested Start Date	The choices for desired vacation in MMDD format. Once the first 10 choices are entered, press the 'TAB' key to enter the next 10 choices and so on until the maximum of 365 choices are entered.
Number of Days Requested	The number of days requested in each choice.
Sort Preferences	Sorts the vacation trade options in the order indicated in the “preference order” field. If you do not select “Sort Preferences,” the preferences will be automatically sorted when you select the “Save Request” or “Submit Request” button.
Save Request & Submit Request	The “ Save Request ” option saves the vacation choices entered and allows you to continue working. You must select “ Submit Request ” for your trade request to be accepted by the system. If you do <u>not</u> select “ Submit Request ,” your trade choices will be saved but not submitted in the system.

Modifying or Withdrawing an Open Time Trade by Seniority Request: Can only be modified and/or withdrawn while the trade request is in pending status.

Changing/Updating Open Time Trade by Seniority: Request can be updated while the OT trade by Seniority Trading window is open.

Accessing a saved Open Time Trade by Seniority Request: From the “myVacation” page, select the **OT Trade by Sen** option for the vacation trade request you previously saved. The Open Time Trade by Seniority page will display your previously saved request.

Accessing a submitted Open Time Trade by Seniority Request: All the requests that have been submitted are displayed with the corresponding “Status”. Status may include Pending, Denied, Withdrawn or Awarded. Select the drop-down arrow to get an expanded view of the choices you submitted. Your choices will be displayed in the “**View OT Trade by Seniority**” page on “myVacation” page.

To modify already submitted Open Time Trade by Seniority Request: From the “View OT Trade by Seniority” page select “**Modify Request**”, you will now be able to update your previously submitted trade request. To complete your request, remember to select “**Submit Request**”.

To withdraw an Open Time Trade by Seniority Request: From the “View OT Trade by Seniority” page select **Withdraw Request**.

Open Time Trade by Seniority confirmation pages are displayed when trades have been submitted, modified or withdrawn. It is recommended that you print a copy for your records. To print, from the “**file**” menu select the “**print**” option. You can also print by right-clicking anywhere on the screen and selecting “**print**” from the menu option.

Awarding Open Time Trade by Seniority: The system processes all requests for a Flight Attendant until one is awarded or until their requests are exhausted and no trades can be made. The order in which requests are processed is based on the “**Request Priority**” specified by the Flight Attendant while submitting each OT Trade by Seniority trade request.

The system moves through the list of trade requests in seniority order, either awarding a trade or leaving the trade request unawarded if no trades are possible for the specified dates. When the system has passed through all trade requests, it begins again with the most senior Flight Attendant and passes through any trade requests that remain unawarded in the event that a trade can now be made.

Once a trade request has been awarded, the system will no longer look back at that particular request to see if a higher preference start date has become available.

The system continues this process until all possible trades have been granted.

Instant Trades with Open Time

Instant vacation trades open on November 29, 2026 for the 2027 vacation year.

Requests for these vacation trades must be submitted thirty (30) days before the 1st day of the earliest bid month involved in the trade **except that January vacation days may be traded as late as December 5, 2026**.

The Company shall award these trades in the order in which requests are received.

To submit an “**Instant OT Trade**”, from the “**myVacation**” page in the “**Scheduled Vacation**” section, select the dropdown arrow to expand the vacation period that you want to trade. Select “**Instant OT Trade**” to begin the trade request and the “**Instant Open Time Trade**” page will be displayed. The “**Instant OT Trade**” option is only visible while the trading window is open. (If a Flight Attendant to Flight Attendant trade request is already in progress or the vacation period has a fly through request on file the “Instant OT Trade” button will not be visible).

A confirmation page is displayed indicating that the request has been submitted successfully. It is recommended that you print a copy for your records. To print, from the “**File**” menu select the “**Print**” option. You can also print by right-clicking anywhere on the screen and selecting “**Print**” from the menu options

The “**Instant Open Time Trade**” page will allow you to make your selections. The chart below explains all the fields in the “**To Trade Away**” section”. After entering your options, select “**Request Trade**”.

Field Name	Description
Beginning	The start date of the vacation that you want to trade away
Number of Days to Trade	The number of days to be traded away
Requested Start Date	The single choice for desired vacation in MM/DD/YYYY format
Number of Days Requested	The number of days requested

Viewing Instant Open Time Trades: From the “myVacation” page, Flight Attendants can view all Instant Open Time Trade Requests by selecting “**To view Instant Open Time Trade Request**”. The status field under “**My Current Instant Open Trade Request**” will indicate whether the trade request was “**Awarded**” or “**Denied**”.

Flight Attendant to Flight Attendant Trades

Vacation periods may be exchanged by a Flight Attendant with another Flight Attendant within the same Base.

The request must be submitted no later than 2359 HDT on the 15th of the calendar month before the earliest of the bid months involved in the trade. Vacation trade requests must be submitted by **both** Flight Attendants involved.

An electronic bulletin board is available for Flight Attendants to advertise for vacation trades in CCS.

These mutual trades may begin as soon as the Open Time Trades by Seniority awards are published. The trade award process is manual and will be completed monthly.

To submit an FA-to-FA trade from “myVacation” in the “**Scheduled Vacation**” section, select the drop-down arrow to expand the vacation period that you want to trade. Click on “**FA Trade**” to begin the trade request. The “**FA Trade**” option is only visible while the trading window for that vacation period is open.

The “**FA to FA Vacation Trade**” page allows you to make your selections. The chart below explains all the fields in the “**To Trade Away**” and “**Flight Attendant Trading With**” sections. After entering your preferences, select “**Request Trade**” to submit the trade request.

Field Name	Description
To Trade Away	
Beginning	The start date of the vacation that you want to trade away
Number of Days to Trade	The number of days to be traded away
Flight Attendant Trading With	
Employee ID	The employee ID of the other Flight Attendant participating in the trade
Vacation Period Start date	The single choice for desired vacation in MM/DD/YYYY format
Number of Days Requested	The number of days requested from the other Flight Attendant’s vacation

A confirmation page is displayed indicating that the request has been submitted successfully. It is recommended that you print a copy for your records. To print, from the “File” menu select the “Print” option. You can also print by right-clicking anywhere on the screen and selecting “Print” from the menu options.

Viewing FA to FA Trades: From the “myVacation” page Flight Attendants can view FA to FA Trade Request by selecting “**To view FA to FA Trade Request**”. The status field under My Current FA to FA Vacation Request will display the status of the request and may include status of Pending, In Review, Awarded, Denied or Withdrawn.

Modifying FA to FA Trade Request: From the “myVacation” page, select “**To view FA to FA Trade Request**”. The modify option will only be available when the trade request is in a pending status. To modify the request, select the trade request and select “**Modify Trade**”.

After selecting “**Modify Trade**”, the request details will be displayed, and you will be able to make your edits. After updating the trade details, select “**Request Trade**” to submit your request.

A confirmation page is displayed indicating that the request has been submitted successfully. It is recommended that you print a copy for your records. To print, from the “File” menu select the “Print” option. You can also print by right-clicking anywhere on the screen and selecting “Print” from the menu options.

Withdrawing a FA to FA Trade Request: From the “myVacation” page, select “**To view FA to FA Trade Request**”. The “Withdraw Trade” option will only be available when the trade request is in a pending status. Select the trade request and then select “**Withdraw Trade**” to withdraw your request.

A confirmation page is displayed indicating that the request has been submitted successfully. It is recommended that you print a copy for your records. To print, from the “**File**” menu select the “**Print**” option. You can also print by right-clicking anywhere on the screen and selecting “**Print**” from the menu options

Vacation Trade Rules

- Minimum length of a vacation period for submitting a partial vacation trade is 12 days.
- Minimum vacation period for trading is 6 days or the whole vacation if less than 12 days.
- If a Flight Attendant has 1 to 11 days of vacation, the entire vacation must be traded.

Fly Through

A Flight Attendant who chooses to fly during the scheduled vacation period shall be paid for all trips flown during the vacation period in addition to Vacation Pay.

Vacation fly through hours shall be included in line projections.

Prior to the Monthly Line Award

A Flight Attendant must provide notice to the Company of the intent to fly through a vacation period no later than the **5th day of the calendar month at 1000 local time before the Bid month in which the vacation is scheduled.**

Fly Through Entire Vacation Period: From the “myVacation” page, in the “Scheduled Vacation” section, select the dropdown arrow to expand the vacation period that you want to fly through. Select “**Fly Through**” to begin the request and the Fly Through Modification page will be displayed. From the Fly Through Modification page select “**Fly Through Entire Vacation**” and select “**Submit**”.

The “Fly Through” option is only visible while the Fly Through window is open for that vacation period. (If an Instant Trade or a Flight Attendant to Flight Attendant trade is in progress for the vacation period, the Fly through button will not be visible)

For vacations with 6 days or less, Fly Through requests will be automatically submitted once you select the “**Fly Through**” option. For vacations longer than 6 days, you will be redirected to the Fly Through Modification request page.

Fly through requests are instantly awarded and the vacation will be marked with the Fly Through indicator on the “myVacation” page. This shows up as a blue airplane icon next to the vacation period on which the request was made.

A confirmation page is displayed indicating that the request has been submitted successfully. It is recommended that you print a copy for your records. To print, from the “**File**” menu select the “**Print**” option. You can also print by right-clicking anywhere on the screen and selecting “**Print**” from the menu options.

Partial Fly Through

Length of the vacation period must be greater than 6 days.

A Flight Attendant will be allowed to Fly Through consecutive vacation days within a block of vacation days, if they leave behind a block of at least 6 consecutive vacation days at the beginning, the end or both.

A Flight Attendant will not be allowed to Fly Through multiple sets of non-consecutive days from within a block of vacation days, even if they leave behind a block of at least 6 consecutive vacation days (i.e., Flight Attendant has ten (10) vacation days and wishes to Fly Through the first and last 2).

A Flight Attendant **cannot** submit any Vacation Modification request (Fly Through/ Instant Trade/ Flight Attendant to Flight Attendant trade) for remaining days of the Fly Through period unless they withdraw the partial Fly Through request.

Upon withdrawing the Fly Through, the original vacation period will be restored allowing a Flight Attendant to participate in any type of trade if the trading window is open for that vacation period.

A vacation Fly Through is considered a separate vacation period and will be counted towards the maximum of 5 periods allowed for the year

Requesting a Fly Through Partial Vacation Period:

When requesting to fly through a portion of your vacation and the vacation crosses from one month to the next, those requests need to be submitted by the deadline in which the vacation starts. For example: A Flight attendant has a 16-day vacation from 03/24-04/08 and wants to fly through only the April portion. That request would need to be submitted no later than February 5, which is the deadline for March fly throughs.

From the **myVacation** page, in the **Schedule Vacation** section, select the drop-down arrow to expand the vacation period that you want to fly through. Select **Fly Through** to begin the request and the Fly Through Modification page will be displayed. On the Fly Through Modification page, select the Fly Through **Begin Date** and **Length** and then select **Submit**.

The Fly Through option is only visible while the Fly Through window is open. (If an Instant Trade or a Flight Attendant to Flight Attendant trade is in progress for the vacation period, the Fly through button will not be visible)

The Fly through request will be instantly awarded and the vacation will be marked with the Fly Through indicator on the "myVacation" page. The remaining days in the original vacation will appear in a separate vacation period.

Flying Through (After Monthly Line Awards – Operational Vacation Fly Through)

Flight Attendants may also choose to fly through *after* the award of monthly schedules; this is considered an operational fly through. Both Lineholders and Reserves may request to Fly Through their vacations.

For Lineholders, the transaction of picking up a trip from advertisements will automatically process the fly through. Lineholders can view available trips by going to CCS > Trading > Electronic Bulletin Board > Market and searching for "Ad Pickup". **The vacation fly through will be automatically processed along with the trade.**

Reserve flight attendants must call FAST at 1-800-FLT-LINE, option 1,2 to process the fly through request.

- Partial operational Vacation Fly Throughs are not permitted
- Once the Vacation Fly Through has been processed, the Vacation hours are automatically placed into Add Pay.
- Flight Attendants may only pick up pairings within the vacation period from another Flight Attendant (unless otherwise permitted by the Company).
- No other trading restrictions apply during the month.
- Reserves will show OFF days where the vacation was previously scheduled, which will allow Reserves to pick up trips during this period.

The Reserve Monthly Guarantee (MIN) and Reserve Override are reduced by the value of the Reserve days awarded during what was initially the vacation period. Operational Vacation Fly Through reduces the Reserve Guarantee (MIN) because the Reserve days shown in the Monthly bid packet within the originally scheduled

vacation period are then converted to OFF days. Once the Operational Vacation Fly Through is processed the vacation is no longer protected within the Reserve Guarantee (MIN) of 78:00 hours. It is moved to Add Pay and is paid over and above the Reserve Guarantee (MIN) at the end of the bid month. The Reserve will need to pick up the flying on those OFF days to increase the total month's pay hours, and the entire value of pairings picked up will be placed into Add Pay, along with the Vacation hours.

Vacation Slides

Flight attendants may slide their vacation days after they receive their line awards for the month when they have vacation. Note that Vacation Slides are only applicable to the original line award.

Lineholders

When a Flight Attendant's vacation starts or ends between a scheduled outbound and return flight, the Flight Attendant has the option to move the vacation period either forward or backward in order to fly the scheduled pairing.

If the pairing to be retained starts in the same bid month as the start of the vacation period, the request must be received by 0800 (HDT) on the 19th calendar day of the month prior to the start of the pairing.

If the pairing being retained starts in the month prior to the start of the vacation period, the request must be received by 1600 (CST) on the 16th calendar day of the month the pairing starts.

In addition, a Lineholder will be given the opportunity to move the vacation up to two (2) days in either direction, unless extraordinary circumstances exist, except that the movement of the vacation may not cause it to cross over from one bid month to another or from one Scheduled Vacation Year to another. These requests must be received by 0800 HDT on the 19th calendar day of the month prior to the start of the vacation period.

Reserves

A Reserve may move the vacation up to two (2) days in either direction, provided no new legality conflicts or short blocks are created.

These requests must be received by 0800 HDT on the 19th calendar day of the month prior to the start of the vacation period.

In addition, a Reserve who is awarded a vacation that does not include any days of availability shall be permitted to move the vacation a sufficient number of days forward or backward in order to encompass the nearest two (2) available reserve days. If this creates a short block, it must be adjusted in accordance with Section 12.C.3. of the Flight Attendant contract, which also provides that short blocks abutting the first day of the new bid month do not need to be adjusted.

How to Submit a Vacation Slide Request

From the **Vacation** dropdown menu in CCS, select the applicable Vacation Slide Request (Reserve or Lineholder). Complete the vacation slide request and submit via Help Hub. These requests are processed by Crew Schedule Planning. As a reminder, vacation slide requests for a specific month must be submitted **AFTER** you receive your line award for that month. For example, if you are requesting a vacation slide for January that affects a January trip or Reserve day(s), your request should be submitted after you receive your January line award (following the close and award of bids starting December 17). The only vacation slide requests that are processed prior to line awards are those that result in retaining a current month trip that overlaps into the following month. All other vacation slide requests must be submitted by 0800HDT on the 19th calendar day of the month preceding the vacation. For more information, go to CCS > Help > Vacation Slide User Guide.

Blocked Vacation Slide Dates

As provided in Section 12.G. the list of blocked days for vacation slides in 2027 is as follows:

Bid Month	Slide Blocked Dates
JAN	12/30/26-1/4/27
FEB	
MAR	3/24/27-4/2/27
APR	
MAY	5/27/27-6/3/27
JUN	
JUL	7/1/27-7/7/27
AUG	
SEP	9/2/27-9/8/27
OCT	
NOV	10/28/27-11/2/27
DEC	12/18/27-12/29/27

Transfers

A Flight Attendant who changes bases shall retain the vacation period(s) awarded in the original base. In the case of a new Base opening, a Flight Attendant may be required to re-bid for the remaining vacation days.

Leaves of Absence

Vacations encompassed by a leave of absence shall be treated in the following manner:

1. Leave the vacation period intact and pay the Flight Attendant for the vacation; or
2. Permit a trade of vacations in accordance with the trading provisions of Section 12.C., thereby removing the original vacation period; or
3. A Flight Attendant who is scheduled for jury duty, or on medical or occupational leave, or hospitalized due to illness or injury may, no later than one calendar day before the vacation begins, defer the vacation until later in the Scheduled Vacation Year. Upon return to work, they will choose from available vacation periods. If no vacation period is open and the deferred vacation was a paid vacation, the Flight Attendant will be paid for the deferred vacation at the pay rate in the last month of the Scheduled Vacation Year in which the vacation would have been taken. The payment shall be made not later than the February 1st paycheck of the following year.
4. If flight attendants elect to carry over the deferred vacation days to the following Schedule Vacation year, they will choose from available vacation periods after vacation periods for that year have been awarded. A Flight Attendant may only utilize this provision once per Scheduled Vacation Year.

- A Flight Attendant will have the option to either carry one unused vacation into the following vacation year and be paid for all unused vacation under the terms of Section 12.C.8.d. or be paid for all unused vacation under the terms of Section 12.C.8.c.
- A Flight Attendant must advise the Company of their election to carry one unused vacation into the following vacation year no later than November 30. If no election is made by November 30, vacation will be paid out under the terms of Section 12.C.8.c.
- A Flight Attendant will need to place their vacation on their schedule when they return from the leave of absence.
- Flex Vacation cannot be carried into the following vacation year.

Trading trips that conflict with vacation in the next bid month

Pairings at the end of the current bid month that carry over and overlap with vacation days scheduled in the next bid month are dropped in a manual process that begins after line awards are finalized on the 18th of each month. Please note that this process may take a couple of days to be completed. **Only pairings that are part of the original line awarded will be dropped.** The following are instances where pairings would not be dropped.

Pairing/s not dropped due to overlapping vacation

- A flight attendant picks up a trip over their vacation in the next bid month. This action triggers a vacation fly through. The pairing that would normally be dropped due to conflict will be retained as the master schedule is no longer reflecting a conflict.

Pairing/s not dropped due to pick-up

- A flight attendant's original line award contains no conflict with their vacation, and they later decide to pick up a trip conflicting with the vacation, the new pairing/s **will not** be dropped.

Pairing/s not dropped due to trading

- A flight attendant has a conflicting trip on their original line award and later trades the trip with another flight attendant or with Open Time, the new trip **will not** be dropped.

Example, Benjamin has vacation days scheduled from August 29 to September 8 and has a 2-day pairing that begins on the 28th of August in his originally awarded line. This pairing overlaps with his vacation.

Scenario 1: No action is taken by Ben; the trip will be dropped by the company during the manual process that begins on the 18th. His line for September will show VAC from August 29 to September 8.

Scenario 2: Ben trades his trip with another flight attendant for a different 2-day beginning on the 28th, the new pairing will **not** be dropped. The pairing will remain on his line and VAC will show for the remainder of days that do not touch the new pairing.

Scenario 3: Ben picks up a pairing beginning September 6th before his pairing on August 28th is dropped. This processes a fly through for his entire vacation and the pairing on August 28th will be retained. **If he wants to keep his vacation days at the beginning of the month, he must wait until after the pairing on August 28th is dropped before picking up any trips over his vacation days.

Note: It is always recommended that flight attendants wait until the pairing at the end of the month is dropped before picking up trips over their vacation.

Flight Attendant Calendars and Holidays

2027 Contractual Holidays



UNITED STATES and GUAM

01/01 New Year's Day

07/04 Independence Day

10/31 Halloween

11/25 Thanksgiving Day

12/25 Christmas Day

Flight Attendant's Birthday



UNITED KINGDOM

01/01 New Year's Day

03/29 Easter Monday

08/31 August Bank Holiday

12/25 Christmas Day

12/26 Boxing Day

Flight Attendant's Birthday

2027 United Kingdom Flight Attendant Calendar

 Denotes Blocked Slide Dates

 Denotes Paid Holidays

 Denotes Reserve Letter

January

Dec 30 - Jan 29 (31 Days) **A**

S	M	T	W	T	F	S
			Dec 30	Dec 31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

February

Jan 30 - Mar 1 (31 Days) **B**

S	M	T	W	T	F	S
						Jan 30
Jan 31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	Mar 1					

March

Mar 2 - Mar 31 (30 Days) **A**

S	M	T	W	T	F	S
			Mar 2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

Apr 1 - Apr 30 (30 Days) **B**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

May 1 - May 30 (30 Days) **A**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June

May 31 - Jun 29 (30 Days) **B**

S	M	T	W	T	F	S
			May 31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

July

Jun 30 - Jul 29 (30 Days) **A**

S	M	T	W	T	F	S
			Jun 30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

August

Jul 30 - Aug 28 (30 Days) **B**

S	M	T	W	T	F	S
						Jul 30
Jul 31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

September

Aug 29 - Sep 28 (31 Days) **A**

S	M	T	W	T	F	S
			Aug 29	Aug 30	Aug 31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

October

Sep 29 - Oct 29 (31 Days) **B**

S	M	T	W	T	F	S
			Sep 29	Sep 30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

November

Oct 30 - Nov 29 (31 Days) **A**

S	M	T	W	T	F	S
						Oct 30
Oct 31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

December

Nov 30 - Dec 29 (30 Days) **B**

S	M	T	W	T	F	S
			Nov 30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Holidays:

January 1 - New Year's Day
 March 29 - Easter Monday
 August 30 - Bank Holiday
 December 25 - Christmas Day
 December 26 - Boxing Day
 and Flight Attendant's birthday